



**INTERNATIONAL INSTITUTE  
OF INFORMATION TECHNOLOGY BANGALORE**

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Date: June 05, 2018

To,

The Members of IQAC,  
IIIT Bangalore

Dear Sir/ Madam,

**NOTICE AND AGENDA FOR 9th IQAC MEETING**

1. Greetings to You.
2. The 9th Internal Quality Assurance Cell meeting of our institute is being conducted on June 12, 2018 (Tuesday) at 2.00 p.m. in the Institute Board Room.
3. The agenda of the meeting as follows:
  - To confirm the Minutes of the Eight IQAC meeting
  - Preparations for UGC approval for continuation of Deemed University Status.
  - Setting up of HR platform.
  - Sports and recreational activities for Faculty and Staff members.
  - Discussion on procurement of Plagiarism Software.
  - Participation in NIRF Ranking 2019
  - Any other point with permission of chair.
4. You are requested to make it convenient to attend



Yours Sincerely,

Coordinator, IQAC & Dean (Academics)

### Internal Quality Assurance Cell

The 9<sup>th</sup> IQAC meeting was conducted on June 12, 2018 in the Institute Board Room at 2.00 p.m. Following members were present in the meeting.

Sl. No.	Name	Designation	Role
1.	Prof. S Sadagopan	Director	IQAC Chairperson
2.	Prof. Chandrashekar Ramanathan	Dean (Academics)	IQAC Coordinator
3.	Prof. Jyotsna Bapat	Dean (Faculty)	Faculty Member, IQAC
4.	Prof. Srinath Srinivasa	Dean (R & D)	Faculty Member, IQAC
5.	Prof. Manisha Kulkarni	Coordinator (MS by Research & Ph.D)	Faculty Member, IQAC
6.	Prof. V. N. Muralidhara	Coordinator (MTech)	Faculty Member, IQAC
7.	Prof. Madhav Rao	Coordinator (iMTech)	Faculty Member, IQAC
8.	Prof. Amit Prakash	Coordinator (M.Sc. Digital Society)	Faculty Member, IQAC
9.	Prof. G. Srinivasaraghavan	Coordinator (Placements & Internships)	Faculty Member, IQAC
10.	Prof. Chetan D. Parikh	Coordinator (Student Affairs)	Faculty Member, IQAC
11.	Prof. Debabrata Das	Professor	Faculty Member, IQAC
12.	Prof. S. Rajagopalan	Professor	Faculty Member, IQAC
13.	Prof. V. Sridhar	Professor	Faculty Member, IQAC
14.	Mr. Gautam Hegde	Alumnus	Invited Member
15.	Cmde. S. R. Sridhar (Retd.)	Registrar	Senior Staff Member, IQAC



1. Director and Chairperson welcomed the committee members, IQAC Coordinator Prof. Chandrashekar Ramanathan welcomed all the members and invitees of the meeting. Chairperson of the IQAC requested all the members for Open house discussion in IQAC meeting.
2. As no feedback/comments was received to the circulated Minutes of the 8<sup>th</sup> IQAC, the Minutes of the 8<sup>th</sup> IQAC meeting was confirmed. The action taken points are appended below.

Sl.No	Points Discussed	Action Taken
(a)	Research Office proposed a plan to organize faculty talks on the recent research works carried out at the Institute.	IQAC approved to organize Faculty Talks in the institute, and the talk series were named 'SAMVAAD' and was planned to organize a talk on Every Monday in the Campus. The First SAMVAAD talk was conducted on 8 <sup>th</sup> January 2018. The main aim of the SAMVAAD series is to communicate the progress of the research activities carried out both by faculty and research scholars at the Institute.
(b)	Preparation for AICTE approval	As per Director instructions, Registrar office and Dean (Academics) took necessary steps to collect the requisite information and applied for the AICTE approval. The AICTE Expert committee visited the campus on March 03, 2018.
(c)	Establishing of Research centers/Labs in the emerging areas	Proposals were received from the faculty members to setup a research lab/ center in the emerging areas, Dean (R & D) reviewed the proposals with experts and approved few proposals on priority basis. Following are the few of the labs/ centers which started functioning during the current semester. <ol style="list-style-type: none"> <li>1. Huawei Innovation lab is inaugurated with the help of Huawei</li> <li>2. Open Source Technology Lab inaugurated on 5<sup>th</sup> April, 2018</li> <li>3. MINRO lab inauguration on 25<sup>th</sup> June 2018.</li> </ol>
(d)	Plan on implementing of Digital exams on trial mode	As per the Dean (Academics) instructions, Examination section adopted the Digital Exam pad for few courses on trial mode.
(e)	Technology upgradation in the concerned areas	Concerned in-charges taken the initiative for technology upgradation in their areas.

3. The Minutes of the 9<sup>th</sup> IQAC Meetings are as follows

Sl. No.	Quality Feedback	Action To be Taken
(a)	Preparations of renewal of UGC approval	Director recommended the committee members to initiate the working on renewal of UGC approval. Registrar office and Dean (Academics) to take this task on priority and to complete at the earliest, after receiving the suggestions from the concerned members.
(b)	Setting Up of HR platform	IQAC suggested adopting a HR platform to maintain the Institute employee records, for an easy access and

		archival purposes. Director suggested Registrar office to do the needful.
(c)	Sports and recreational activities for Faculty and Staff members	Registrar put forth a proposal to the committee on organizing a monthly event to the IIITB Employee community for sports and recreation.
(d)	Discussion on Need of Plagiarism Software procurement	Director suggested to procure a Plagiarism tool for similarity check of the institute research publications /theses, IQAC committee communicated to the Library committee for procurement of an appropriate software and setting up the parameters for plagiarism check, as per the UGC guidelines.
(e)	Participation in NIRF Ranking	IQAC Committee suggested the need to participate in the NIRF ranking. After the discussions, Director suggested the Registrar office to do the needful within the timeframe and requested all the members to cooperate in this exercise in achieving a good ranking to the institute.

4. As there were no points for further discussions, the meeting ended with the Chairman thanking the members.



Yours Sincerely,

Coordinator, IQAC & Dean (Academics)