Ref: IIITB/IQAC/2016-2017/6

Date: December 15, 2016

To,

The Members of IQAC,
IIIT Bangalore

Dear Sir/ Madam,

NOTICE AND AGENDA FOR 6th IQAC MEETING

1. Greetings to You.

2. The 6th Internal Quality Assurance Cell meeting of our institute will be held on December 29, 2016 (Thursday) at 2.00 p.m. at the Institute Board Room.

3. The agenda for the meeting is as follows: -

   o To Confirm the Minutes of the Fifth IQAC meeting.
   o Changes in Specialization Name.
   o Degree for iMTech students.
   o Wordings on the Degree certificates for new programs - iMTech and M.Sc.(DT)
   o Proposal for revision of Math for ESD course syllabus.
   o Remedial Classes for academically weak students.
   o Consideration and recommendation of Course Proposals.
   o Strengthening of Alumni Association.
   o General Discussions (if any).

4. You are requested to make it convenient to attend.

Yours Sincerely,

Coordinator, IQAC & Associate Dean

Internal Quality Assurance Cell

The 6th IQAC meeting was conducted on December 29, 2016 in the Board Room of the institute at 2.00 p.m. Following members were present in the meeting.

Sl. No.	Name	Designation	Role
1.	Prof. S Sadagopan	Director	IQAC Chairperson
2.	Prof. Chandrashekar Ramanathan	Associate Dean	IQAC Coordinator
3.	Prof. Balaji Parthasarathy	Dean (Faculty)	Faculty Member, IQAC
4.	Prof. Debabrata Das	Dean (Academics and R & D)	Faculty Member, IQAC
5.	Jaya Sreevalsan Nair	Coordinator (MS by Research & Ph.D)	Faculty Member, IQAC
6.	Prof. V. N. Muralidhara	Coordinator (MTech)	Faculty Member, IQAC
7.	Prof. Jyotsna Bapat	Coordinator (iMTech)	Faculty Member, IQAC
8.	Prof. Amit Prakash	Coordinator (M.Sc. Digital Society)	Faculty Member, IQAC
9.	Prof. G. Srinivasaraghavan	Coordinator (Placements & Internships)	Faculty Member, IQAC
10.	Prof. S. Rajagopalan	Professor	Faculty Member, IQAC
11.	Prof. V. Sridhar	Professor	Faculty Member, IQAC
12.	Mr. Gautam Hegde	Alumnus	Invited Member
13.	Cmde. S. R. Sridhar (Retd.)	Registrar	Senior Staff Member, IQAC

1. Director and Chairperson of the IQAC welcomed the committee members.

2. IQAC Coordinator Prof. Chandrashekar Ramanathan welcomed all the members and invitees for the meeting.

3. The Minutes of the 5th IQAC meeting was confirmed. Following are the action taken points on the 5th IQAC meeting.

Sl.No	Points Discussed	Action Taken
(a)	Planning for organizing the Conference and Workshops	IQAC recommended Research Office to prepare proposals to organize such events with the help of concerned faculty members.
(b)	Suggestion to change Nomenclature in MS by Research program	The IQAC discussed in detail and recommended to the Senate to consider and approve changing the name of the research degree program from "Master of Science by Research" to "Master of Science (Engineering)".
(c)	Review of Academic Rules	As per the IQAC committee suggestion, Registrar office Appointed Coordinator for Student Affairs and The Student Affairs Committee was constituted to review the rules and regulations pertaining to student academic and non-academic matters. The report was reviewed by the IQAC. After holding due deliberations on the contents of the report and extensive discussions and comparison with practices of other leading institutions, the IQAC recommended adoption of the suggestions noted in the report. The proposed rules and regulations on academic matters are being placed before the Senate for due consideration and approval.
(d)	Planning for conducting the orientation program for New batches	As per the suggestion of the IQAC, Program coordinators designed a curriculum and started imparting orientation program for the new comers.
(e)	Consideration and Approval of Course Proposals	IQAC reviewed course proposal and recommended the following course proposals to be presented at the subsequent Senate meeting for approval. 1. IT Project and Product Management submitted by Prof. Amit Prakash and Prof. V Sridhar 2. Course on 'Topological Data Analysis' submitted by Prof. Amit Chattopadhyay 3. 'Computational Geometry' submitted by Prof. Pradeesha Ashok to be offered to MTech Students as Elective during Term II of the Academic Year 2016-17.
(f)	Discussion on Placement and Internship	Faculty in-charge of Placement explained in detail the Internship and Placement planning to the committee and requested for suggestions. After a lengthy discussions IQAC approved the plan.
(g)	Change in IQAC Coordinator	With the approval of Director and IQAC Committee Members, Prof. Chandrashekar Ramanathan was appointed as the Coordinator of IQAC with immediate effect

4. The Minutes of the 6th IQAC Meetings are appended below:

Sl. No.	Quality Feedback	Action To be Taken
(a)	Changes in Specialization Name	IQAC committee member suggested to change the Specialization Name Signal and Data Processing to Signal Processing and Pattern Recognition. IQAC coordinator requested Program Coordinators to work on this.
(b)	Degree for iMTech students	IQAC discussed in detail regarding issuing the dual degrees to the iMTech graduates from 2017 onwards and recommended for approval of same in the ensuing senate meeting.
(c)	Wordings of the Degree on the Degree certificates for new programmes - iMTech and M.Sc.(DT)	IQAC discussed regarding the Wordings on the Degree certificates for new programmes - iMTech and M.Sc.(DT)
(d)	Proposal for Revision of Math for ESD course syllabus	IQAC reviewed the proposal for revision of Math for ESD course and approved the proposal to be presented at the subsequent Senate meeting.
(e)	Remedial Classes for academically weak students	iMtech Program coordinator raised this matter and IQAC suggested to introduce remedial classes from the next term for academically weak students.
(f)	Consideration and Approval of Course Proposals	Faculty members put up a proposal for new courses for the IQAC opinion
(g)	Strengthening of Alumni Association	IQAC suggested to strengthen the Alumni Association and requested Outreach office to work on this issue, in order to get better feedback, industry outreach and for better placement.

5. As there were no other points for further discussions, the meeting ended with Chairman thanking the members.

Yours Sincerely,

Coordinator, IQAC & Associate Dean