Ref: IIITB/IQAC/2016-2017/5   Date: July 05, 2016

To,

The Members of IQAC,

IIIT Bangalore.

Dear Sir/ Madam,

NOTICE AND AGENDA FOR 5th IQAC MEETING

1. Greetings to You.

2. The 5th Internal Quality Assurance Cell meeting of our institute is being conducted on July 11, 2016 (Monday) at 2.00 p.m. in the Board Room of the Institute.

3. The agenda for the meeting is appended below.

    o   To Confirm the Minutes of the Fourth IQAC meeting.
    o   Change of the IQAC coordinator
    o   Planning for organizing the Conference and Workshops
    o   Suggested change Nomenclature to MS by Research program
    o   Review of Academic Rules
    o   Consideration and recommendation of New Course Proposals to Senate
    o   Planning for conducting the orientation program for New batches
    o   Discussion on Placement and Internships.
    o   General Discussions

4. You are requested to make it convenient to attend.

Yours Sincerely,

Coordinator, IQAC & Associate Dean.

Internal Quality Assurance Cell

The 5th IQAC meeting was conducted on July 11, 2016 in the Board Room of the institute at 2.00 PM, the following members were present.

Sl. No.	Name	Designation	Role
1.	Prof. S Sadagopan	Director	IQAC Chairperson
2.	Prof. Chandrashekar Ramanathan	Associate Dean	IQAC Coordinator
3.	Prof. Balaji Parthasarathy	Dean (Faculty)	Faculty Member, IQAC
4.	Prof. Debabrata Das	Dean (Academics and R & D)	Faculty Member, IQAC
5.	Jaya Sreevalsan Nair	Coordinator (MS by Research & Ph.D)	Faculty Member, IQAC
6.	Prof. V. N. Muralidhara	Coordinator (MTech)	Faculty Member, IQAC
7.	Prof. Jyotsna Bapat	Coordinator (iMTech)	Faculty Member, IQAC
8.	Prof. Amit Prakash	Coordinator (M.Sc. Digital Society)	Faculty Member, IQAC
9.	Prof. G. Srinivasaraghavan	Coordinator (Placements & Internships)	Faculty Member, IQAC
10.	Prof. S. Rajagopalan	Professor	Faculty Member, IQAC
11.	Prof. V. Sridhar	Professor	Faculty Member, IQAC
12.	Mr. Gautam Hegde	Alumnus	Invited Member
13.	Mr. V. S. Prakash	Registrar	Senior Staff Member, IQAC

1. Director and Chairperson of the IQAC welcomed the newly selected IQAC Coordinator and welcomed the committee members. IQAC Coordinator Prof. Chandrashekar Ramanathan welcomed all the members and invitees of the meeting for the academic year 2016-2017. Chairperson of the IQAC requested all the members for Open house discussion in IQAC meeting.

2. The Minutes of the 4th IQAC meeting was confirmed. The action taken points are as follows: -

Sl.No	Points Discussed	Action Taken
(a)	Review and Strengthen the IIITB Senate	IQAC reviewed the report prepared by Prof S S Prabhu and subsequent discussions held in faculty and Senate meetings and approved by Governing Body in its 63rd meeting held on February 2016.
(b)	Planning of Student Mentoring	The IQAC committee requested Registrar office to depute a person to start work on mentoring the Students.
(c)	Proposed Changes to the M.Tech Program	IQAC members discussed and deliberated on the revised M.Tech (IT) curriculum document manuals in detail . The document will be tabled during the subsequent Senate meeting.
(d)	Plan for inviting Experts for Guest lecture on new topics	Organized number of Guest lectures during the Academic Term January – June 2016. To mention a few: - 1. Guest lecture by Mr. Sunil Abraham 2. Talk by Prof. Chrisanthi Avgerou and Dr. Silvia Masiero of LSE
(e)	Consideration and recommendation of New Course Proposals	Following Course Proposals are recommended to be presented at the subsequent Senate meeting. 1. SMART CITIES: 'URBAN LABELLING' AND BEYOND and 2. IT Project and Product Management submitted by Prof Amit Prakash and Prof V. Sridhar

3. The Minutes of the 5th IQAC Meetings are as follows

Sl. No.	Quality Feedback	Action To be Taken
(a)	Planning for organizing the Conference and Workshops	Dean (R & D) put forth this topic to IQAC committee. He stressed the need to conduct conferences and workshops at the Institute and also to update the IIITB community on the recent trends in research and steps to strengthen the research publications.
(b)	Nomenclature in MS by Research program	To avoid ambiguity in the use of abbreviation "M.S." for the concerned degree program since "M.S." is expanded as Master of Surgery in UGC Notification pertaining to Specification of Degrees and published in the Gazette of India in July 2014. IQAC suggested MS & PHD program coordinator to work on this and to come up with a solution.

(c)	Review of Academic Rules	IQAC recommended to constitute a committee to monitor the Academic and nonacademic activities of the student. and suggested Registrar office to work on this.
(d)	Planning for conducting the orientation program for New batches	IQAC requested Program coordinators to organize orientation programs for the New batches to familiarize the course structure and the campus.
(e)	Consideration and Approval of Course Proposals	Proposal received from faculty member to introduce new course. IQAC committee suggested to review the content of the course.
(f)	Discussion on Placement and Internship	Prof. G Srinivasaraghavan explained the plan to achieve the 100% internship and placements to the Graduating Batch.
(g)	Proposal to change IQAC Coordinator	Director initiated to change the IQAC Coordinator with immediate effect.

4. As there were no other points for discussion, the meeting ended with thanks from the Chairman.

Yours Sincerely,

Coordinator, IQAC & Associate Dean