



**INTERNATIONAL INSTITUTE
OF INFORMATION TECHNOLOGY BANGALORE**

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Ref: IIITB/IQAC/2015-2016/4

Date: December 28, 2015

To,

The Members of IQAC,

IIIT Bangalore.

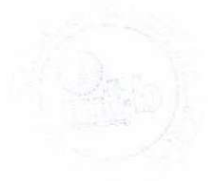
Dear Sir/Madam,

NOTICE AND AGENDA FOR 4th IQAC MEETING

1. Greetings to You.
2. The 4th Internal Quality Assurance Cell meeting of our institute is being conducted on January 04, 2016 (Monday) at 2.00 p.m. in the Board Room of the Institute.
3. The agenda for the meeting is appended below:
 - To Confirm the Minutes of the Third IQAC.
 - Review and Strengthen the IIITB Senate.
 - Consideration and recommendation of New Course Proposals.
 - Proposed Changes to the M.Tech Program
 - Plan for inviting Experts for Guest lectures on new topics.
 - Planning for Student Mentoring.
4. You are kindly requested to make it convenient to attend.

Yours Sincerely,

Coordinator, IQAC & Dean (Academics & R&D)



Internal Quality Assurance Cell

The 4th IQAC meeting was conducted on Januarys 04, 2016 in the Board Room of the institute at 2.00 p.m. Following members were present in the meeting.

Sl. No.	Name	Designation	Role
1.	Prof. S Sadagopan	Director	IQAC Chairperson
2.	Prof. Debabrata Das	Dean (Academics and R & D)	IQAC Coordinator
3.	Prof. Balaji Parthasarathy	Dean (Faculty)	Faculty Member, IQAC
4.	Prof. Chandrashekar Ramanathan	Associate Dean	Faculty Member, IQAC
5.	Jaya Sreevalsan Nair	Coordinator (MS by Research & Ph.D)	Faculty Member, IQAC
6.	Prof. V. N. Muralidhara	Coordinator (MTech)	Faculty Member, IQAC
7.	Prof. Jyotsna Bapat	Coordinator (iMTech)	Faculty Member, IQAC
8.	Prof. Amit Prakash	Coordinator (M.Sc. Digital Society)	Faculty Member, IQAC
9.	Prof. G. Srinivasaraghavan	Coordinator (Placements & Internships)	Faculty Member, IQAC
10.	Prof. S. Rajagopalan	Professor	Faculty Member, IQAC
11.	Prof. V. Sridhar	Professor	Faculty Member, IQAC
12.	Mr. Gautam Hegde	Alumnus	Invited Member
13.	Mr. V. S. Prakash	Registrar	Senior Staff Member, IQAC



1. The chair of the IQAC welcomed the committee members, IQAC Coordinator Prof. Debabrata Das welcomed all the members and invitees of the meeting. Chairperson of the IQAC requested all the members for Open house discussion in IQAC meeting.
2. The Minutes of the 3rd IQAC meeting was confirmed and the details of action taken points are appended below

Sl. No	Points Discussed	Action Taken
(a)	Academic Plan for the AY 2015-2016 Term I	Dean (Academics) prepared the Term Time Table and circulated to all concerned and requested to adhere to it.
(b)	Retrofit of iMtech Curriculum for batches 2012, 2013, 2014.	Based on the discussions on the matter, IQAC recommended the proposed matter to the Senate for approval.
(c)	Proposal of a new letter Grade "W" in the Transcripts.	The IQAC reviewed the proposal and recommended to be presented at the subsequent Senate meeting.
(d)	Planning for implementing student centered learning approaches in all the subjects	IQAC coordinator requested the faculty members to Implement the Student Centric Learning Approaches in the subsequent years
(e)	Review of Curricular and Extracurricular activities	IQAC Committee decided to organize more curricular and extracurricular activities in the coming days. During the semester, Hackathons and other events were organized in the campus.
(f)	Student Feedback System	IQAC suggested program coordinators to initiate student feedback system and submit the feedback analysis report to Dean (Academics) at the end of every semester.

3. The proceedings of the 4th IQAC Meetings are as follows

Sl. No.	Quality Feedback	Action To be Taken
1	Review and Strengthen of the IITB Senate	IQAC committee discussed the need of reviewing and strengthening the Institute Senate and decided to prepare a report on this.
2	Planning of Student Mentoring	Program coordinators suggested to start the student mentoring program to monitor and improve the student's academic progress.
3	Proposed changes to the M.Tech Programme	IQAC members discussed and deliberated on the revised M.Tech(IT) curriculum document in detail.
4	Plan for inviting Experts for Guest lecture on new topics	Proposal has been made to invite eminent experts to give lectures on the ongoing topics to the campus community.
5	Consideration and recommendation of New Course Proposal	Faculty members made proposals to introduce new courses which were recommended for senate approval.

4. As there were no other points for further discussion, the meeting ended with chairman thanking the members.

Yours Sincerely,



Coordinator, IQAC & Dean (Academics & R&D)

