



**INTERNATIONAL INSTITUTE
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Date: June 09, 2015

Dear Sir/ Madam,

NOTICE AND AGENDA FOR 3rd IQAC MEETING

1. Greetings to You.
2. The 3rd Internal Quality Assurance Cell meeting of our institute will be conducted on June 15, 2015 (Monday) at 2.00 p.m. in the Institute Board Room.
3. The agenda for the meeting is appended below.
 - To confirm the Minutes of the Second IQAC meeting.
 - Academic plan for the Term I (AY 2015-2016).
 - Retrofit of iMtech Curriculum for 2012, 2013, 2014 batches.
 - Proposal of a new letter Grade "W" in the Transcripts.
 - Plan for implementing student centered learning approaches in all the subjects.
 - Review the current Curricular and Extracurricular activities of the institute.
 - Introduction of Student feedback system.
4. You are kindly requested to make it convenient to attend.

Yours Sincerely,

Coordinator, IQAC & Dean (Academics & R&D)

Internal Quality Assurance Cell

1. The 3rd IQAC meeting was conducted on June 15, 2015 (Monday) in the Board Room of the institute at 2.00 p.m. Following members were present in the meeting.

| Sl. No. | Name | Designation | Role |
|---------|--------------------------------|--|---------------------------|
| 1. | Prof. S Sadagopan | Director | IQAC Chairperson |
| 2. | Prof. Debabrata Das | Dean (Academics and R & D) | IQAC Coordinator |
| 3. | Prof. Balaji Parthasarathy | Dean (Faculty) | Faculty Member, IQAC |
| 4. | Prof. Chandrashekar Ramanathan | Associate Dean | Faculty Member, IQAC |
| 4. | Prof. Jaya Sreevalsan Nair | Coordinator (MS by Research & Ph.D) | Faculty Member, IQAC |
| 5. | Prof. V. N. Muralidhara | Coordinator (MTech) | Faculty Member, IQAC |
| 6. | Prof. Jyotsna Bapat | Coordinator (iMTech) | Faculty Member, IQAC |
| 7. | Prof. G. Srinivasaraghavan | Coordinator (Placements & Internships) | Faculty Member, IQAC |
| 8. | Prof. S. Rajagopalan | Professor | Faculty Member, IQAC |
| 9. | Prof. V. Sridhar | Professor | Faculty Member, IQAC |
| 10. | Mr. Gautam Hegde | Alumnus | Invited Member |
| 11. | Mr. V. S. Prakash | Registrar | Senior Staff Member, IQAC |



2. The IQAC chairman and the Coordinator welcomed all the members and invitees of the meeting.
3. The Minutes of the 2nd IQAC meeting was confirmed, the action taken points are shown below.

| Sl.No | Points Discussed | Action Taken |
|-------|---|--|
| (a) | Academic Plan for the AY 2014-2015 Term II | All concerned programme coordinators implemented the schedule and suggestions discussed during the 2 nd IQAC meeting. |
| (b) | Planning of Internship for the Graduating Batch | Placement Office provided 100% internship assistance to all the Graduating students. |
| (c) | Planning of Career Enhancement and Training program | Placement Office arranged for the Placement training and Career Guidance by inviting the Alumni to share their ideas and current trends in the Industry. |
| (d) | New Course Proposals | <p>IQAC reviewed all the relevant documents and approved the course proposals to be presented at the subsequent Senate meeting. Following courses were approved in the 43rd Senate Meeting of the Institute to be offered.</p> <ol style="list-style-type: none"> 1. Core course on 'Business Management for IT Engineers' submitted by Prof Amit Prakash and Prof V. Sridhar 2. Course on 'Data Visualization' submitted by Prof. Jaya Sreevalsan Nair 3. Course on 'Computer Graphics' submitted by Prof. Jaya Sreevalsan Nair and Prof. T K Srikanth 4. Course on 'Advanced Computer Graphics' submitted by Prof Jaya Sreevalsan Nair and Prof. T K Srikanth 5. Course on 'Introduction to Automata Theory & Computability' submitted by Prof. Shrisha Rao 6. Course on 'Technical Communication' submitted by Prof. R. Chandrashekar 7. Course on 'Network Science for the Web' submitted by Prof. Srinath Srinivasa 8. Course on 'Introduction to nonlinear dynamical systems' submitted by Prof. B. Ashok. |



4. The Minutes of the 3rd IQAC Meetings are as follows

| Sl. No. | Quality Feedback | Action To be Taken |
|---------|--|--|
| (a) | Academic Plan for the Term I | Academic activities of all the Programs are to be planned and efforts to be made to follow the plan strictly |
| (b) | Retrofit of iMtech Curriculum for batches 2012, 2013, 2014. | After the discussions, IQAC recommended that Senate may consider the same, to be made applicable for the earlier batches too. |
| (c) | Proposal of a new letter Grade "W" | W' grade: Indicates the student withdrew from the course. The course credits will not be counted for the grading, consequently there will be no impact on CGPA either. The grade will be listed in transcript with 'W' grade. The course instructor will take a call on award of this grade at the end of the course. The IQAC reviewed the proposal and recommended to be presented at the subsequent Senate meeting. |
| (d) | Planning for implementing student centered learning approaches in all the subjects | It is resolved to implement student centric learning approaches in all the subjects, which will enhance the active participation of students in the learning process (Group discussion, seminar) |
| (e) | Review of Curricular and Extracurricular activities | Committee members suggested reviewing the current curricular and extracurricular activities for all round development of the the students. |
| (f) | Student Feedback System | To strengthen the teaching and learning process, Prof. S Rajagopalan suggested to obtain students' feedback. |

5. As there were no other points for discussions, the meeting ended with the thanks by the Chairman.



Yours Sincerely,

D. Das

Coordinator, IQAC & Dean (Academics & R&D)