



INTERNATIONAL INSTITUTE
OF INFORMATION TECHNOLOGY BANGALORE
26/C, Electronics City, Hosur Road, Bangalore 560 100
Phones: 080-28527627-635, 41407777; Fax: 080-28527636
Website :www.iiitb.ac.in

Ref: IIITB/IQAC/2020-2021/14

Date: 18 November 2020

To,

The Members of IQAC,
IIIT Bangalore

Dear Sir/ Madam,

NOTICE AND AGENDA FOR 14th IQAC MEETING

1. Greetings to You.
2. The 14th Internal Quality Assurance Cell meeting of our institute is being conducted on 25 November 2020, at 2.00 p.m. virtually.
3. The Agenda for the meeting is appended below.
 - To Confirm the Minutes of the Thirteen IQAC meeting.
 - Analysis of results of graduating class of 2021.
 - Need for Academic integrity policy
 - Extracurricular activities for students during the pandemic
 - Review of online classes
4. You are requested to make it convenient to attend.



Yours Sincerely,

Coordinator, IQAC & Dean (Academics)

R. Shukla

Internal Quality Assurance Cell Meeting

Minutes of 14th IQAC

The 14th IQAC meeting was conducted on 25 November 2020 virtually at 2.00 PM, the following members were present in the meeting.

Sl. No.	Name	Designation	Role
1.	Prof. S Sadagopan	Director	IQAC Chairperson
2.	Prof. Chandrashekar Ramanathan	Dean (Academics)	IQAC Coordinator
3.	Prof. Jyotsna Bapat	Dean (Faculty)	Faculty Member, IQAC
4.	Prof. Srinath Srinivasa	Dean (R & D)	Faculty Member, IQAC
5.	Prof. Manisha Kulkarni	Coordinator (MS by Research & Ph.D)	Faculty Member, IQAC
6.	Prof. V. N. Muralidhara	Coordinator (MTech)	Faculty Member, IQAC
7.	Prof. Madhav Rao	Coordinator (iMTech)	Faculty Member, IQAC
8.	Prof. Amit Prakash	Coordinator (M.Sc. Digital Society)	Faculty Member, IQAC
9.	Prof. G. Srinivasaraghavan	Coordinator (Placements & Internships)	Faculty Member, IQAC
10.	Prof. Chetan D. Parikh	Coordinator (Student Affairs)	Faculty Member, IQAC
11.	Prof. Debabrata Das	Professor	Faculty Member, IQAC
12.	Prof. S. Rajagopalan	Professor	Faculty Member, IQAC
13.	Prof. V. Sridhar	Professor	Faculty Member, IQAC
14.	Mr. Vivek Yadav	Alumnus	Invited Member
15.	Cmdr. S. R. Sridhar (Retd.)	Registrar	Senior Staff Member, IQAC

1. Director and IQAC Chairperson welcomed the committee members, reiterated upon the need to improve the NAAC Grading in the coming re-accreditation assessment and he requested all the IQAC members for a coordinated and collaborative efforts in achieving it.
2. As no feedback / comments was received on the circulated Minutes of 13th IQAC, the Minutes of 13th IQAC meeting held on was confirmed, the action taken points are appended below.

Sl.No	Points Discussed	Action Taken
a.	To discuss the quality of online class and learning outcomes.	Ongoing classes on Code Tantra is being monitored closely for qualitative Teaching-Learning process by Dean (Academics) and Program Coordinators.
b.	To analyze the feedback of the graduating batch.	Feedback disseminated to all concerned during the Faculty Meeting and instructions passed for corrective action.
c.	To discuss virtual convocation for 20 th Convocation.	20 th Convocation was held virtually on July 05, 2021 and was very well received by Students, Faculty and Parents. It received a good media coverage, since IIITB was one amongst the first to conduct such a Convocation.
d.	To discuss online classes during COVID-19 restrictions	Programme coordinators decided to use Zoom platform for the online classes. Also, procured writing tablets for Professors and given the laptops with VPN service to all the staff members to ensure uninterrupted work from home.

3. The proceedings of the 14th IQAC Meetings are as follows

Sl. No.	Quality Feedback	Action To be Taken
a.	To Confirm the Minutes of the Thirteen IQAC meeting.	As no feedback was received, the minutes of the 13 th IQAC meeting was confirmed.
b.	Analysis of Admission for the academic year 2020-21.	Dean (Academics) made a presentation to the members on the analysis of Admissions for the academic year 2020-21. The details of the analysis is placed at Annexures 1 and 2. Chairman expressed satisfaction at the drop in cutoffs for entry for M Tech and I M Tech programs in both the CSE and ECE branches. Chairman expressed concern about the skewed gender distribution across all programs. He directed Dean (Academics) to examine the issue and come with a strategy for better gender distribution.
c.	Need for Academic integrity policy	Chairman brought out that as an institute of higher education and research, IIITB should strive to create a prolific and ethical environment for

		<p>learning and innovation. He stressed the importance of formulating an Academic integrity policy which is geared towards documenting the core ethical standards of the institute and inculcating the culture of honesty, awareness and accountability for following these codes of ethics in all academic activities. He directed Dean (Academics) to establish a policy with the following three aims: -</p> <p>1) To clearly state the principles of academic integrity</p> <p>2) To clearly identify the roles and responsibilities of those affected by this policy</p> <p>3) To lay down a framework and mechanism for dealing with violation of academic code of ethics</p>
d.	Extracurricular activities for students during the pandemic	<p>Coordinator Students Affairs, Prof Chetan brought the need for sustaining the extra-curricular activities on online mode, especially in the depressing pandemic environment. He briefed the members that some of the clubs like literature club, music club, photography club are planning a number of on-line virtual events.</p>
e.	Review of online classes	<p>The issue of quality of online classes and delivery of learning events on the online platforms were discussed. Coordinator IQAC briefed members on the inadequacies of Zoom platform and he briefed the members that a comprehensive study of the platform, Code Tantra is required.</p>

4. As there were no other points for further discussions, the meeting ended with the chairman thanking the members.


Yours Sincerely,

Coordinator, IQAC & Dean (Academics)